

i. Metropolitan Police Service's representation



The Licensing Unit
Floor 3
160 Tooley Street
London
SE1 2QH

Metropolitan Police Service
Licensing Office
Southwark Police Station,
323 Borough High Street,
LONDON,
SE1 1JL

Tel: 020 7232 6756
Email: SouthwarkLicensing@met.police.uk

Our reference: MD/21/ 2892/16

Date: 29th November 2016

Dear Sir/Madam

Re:- Jonathan Wilson & Lorelie Wilson, Unit 8, 133 Copeland Road, SE15 3SN

Police are in receipt of an application from the above for a new premises licence to be granted under the licensing act 2003.

It is described within the application as a warehouse space within the Copeland Park and Bussey buildings industrial estates. There are already a number of premises within this that hold a premises licence. The area is designated as a major town centre with the Southwark statement of licensing policy and the hours are within those specified in the policy. However it is also situated in the Peckham Cumulative Impact Zone (CIZ).

The applicant has not addressed within the application how they will address the impact that another licensed premises will have on the area or adequately describe the operation of the premises and events they will hold. No detailed conditions have been offered within the operating schedule addressing matters such as SIA security, CCTV, customer dispersal, controls on Smokers and accommodation limits. If the venue is to be a multi-use space we would expect a far more detailed description with in the application of the different type of events and how they intend to run them with in the venue.

The following conditions should be considered for the promotion of the four licensing objectives, in particular the prevention of crime and disorder.

1. That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing a clear facial image of every person who enters the licenced area and all areas used for licensable activities.

2. All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council. There will be at least one person on duty at all times that is familiar with the operation of the CCTV and able to download the footage upon request.
3. That all staff involved in the sale of alcohol are trained in their responsibilities under the licensing act 2003 and training records to be kept and updated every 6 months and shall, upon request, be made immediately available to Officers of the Police and the Council.
4. That two SIA registered door supervisors will be engaged when the premises are in operation. They will be employed at all times the licence is in operation until the end of business and all patrons have vacated the premises they will be engaged to monitor admission and re-admissions to the premises, security, protection, screening and dealing with conflict.
5. That four SIA registered door supervisors will be engaged when the premises are in operation and DJ or MC are performing to recorded music or Live music is being played.
6. That no spirits (alcohol containing more than 20% ABV) shall be sold by the bottle or half bottle.
7. That all spirits (alcohol containing more than 20% ABV) shall be sold by the measure of 25ml or 35ml at a maximum of two measures per container/glass
8. That suitable notices shall be displayed requesting people to leave the premises in a quiet and orderly manner so as not to disturb local residents

This is not a comprehensive list and further conditions may be required when the applicant supplies a full description of the intended use of the premises.

The Following is submitted for your consideration, Police would welcome the opportunity to conciliate with the applicant should the need arise.

Yours Sincerely

PC Graham White 288 MD
Southwark Police Licensing Unit

From: McArthur, Wesley [<mailto:Wesley.McArthur@southwark.gov.uk>]

Sent: 01 December 2016 18:01

To: White Graham S - MD <Graham.S.White@met.pnn.police.uk>

Subject: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

Hi Graham,

In respect of your representation in respect of the above application please see my prior emails highlighted in blue below.

The only provision of entertainment sought in the application now is for films between 12:00 and 23:30

The premises are described in the application (in the wrong sections) as a street food market.

If you have any further comments, or if you wish your representation to be considered as submitted, please let me know, thanks.

Regards,

Wesley McArthur

Principal Enforcement Officer
London Borough of Southwark

E-mail: wesley.mcarthur@southwark.gov.uk

General: licensing@southwark.gov.uk

Phone: 020 7525 5779

Fax: 020 7525 5705

Address: Licensing, Health & Safety, Hub 1, 3rd Floor, 160 Tooley Street, SE1 2TZ

From: Graham.S.White@met.pnn.police.uk [mailto:Graham.S.White@met.pnn.police.uk]

Sent: Monday, December 05, 2016 1:26 PM

To: McArthur, Wesley

Subject: RE: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

Wes,

Thank you for email, can you forward the revised conditions below from my representation having looked at the changes to the application

1. That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing a clear facial image of every person who enters the licenced area and all areas used for licensable activities.
2. All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council. There will be at least one person on duty at all times that is familiar with the operation of the CCTV and able to download the footage upon request.
3. That all staff involved in the sale of alcohol are trained in their responsibilities under the licensing act 2003 and training records to be kept and updated every 6 months and shall, upon request, be made immediately available to Officers of the Police and the Council.
4. That minimum of one SIA registered door supervisors will be engaged when the premises are in operation Monday to Sunday 19.00hrs till close. They will be employed at all times the licence is in operation until the end of business and all patrons have vacated the premises they will be engaged to monitor admission and re-admissions to the premises, security, protection, screening and dealing with conflict within the venue.
5. That suitable notices shall be displayed requesting people to leave the premises in a quiet and orderly manner so as not to disturb local residents

Regards

Graham

PC Graham White 288MD

Southwark Police Licensing Unit

323 Borough High Street

London

SE1 1JL

Tel: 0207 232 6756 (726756)

SouthwarkLicensing@met.police.uk

graham.white4@met.police.uk

From: Jeff Brown [mailto:jeff@copelandpark.com]

Sent: Wednesday, February 08, 2017 1:28 PM

To: Tear, Jayne; Sharpe, Carolyn; Graham.S.White@met.pnn.police.uk

Cc: McArthur, Wesley; Lorelie Wilson; Nick Frow

Subject: Licence Application

Re: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

I can confirm the following in regards to the above application:

1. *That live music, recorded music and plays have been removed from the application.*

2. That the hours sought for licensable activities in the application have been amended to:

Supply of alcohol:	Monday to Sunday	12:00 – 23:30
Films	Monday to Sunday	12:00 – 23:30
Opening hours	Monday to Sunday	12:00 – 00:00

3. That the premises is to be a street food venue with various and changing food vendors providing food at the premises and a licensed bar to provide on sales of alcohol only. The premises are not a bar, nightclub, off licence, grocer, supermarket, convenience store or similar type of premises. The operation of the premises is food led with ancillary sales of alcohol to complement the food offering. Moveable tables and chairs are provided at the premises

4. That we agree to the following conditions recommended by the police:

a) That a CCTV system shall be installed at the premises, be maintained in full working order and be continually recording at all times the premises are in use under the licence. The CCTV system must be capable of capturing a clear facial image of every person who enters the licenced area and all areas used for licensable activities.

b) All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council. There will be at least one person on duty at all times that is familiar with the operation of the CCTV and able to download the footage upon request.

c) That all staff involved in the sale of alcohol are trained in their responsibilities under the Licensing act 2003 the terms and conditions of this licence. Records pertaining to such training shall be kept, be updated every 6 months and shall be made immediately available to officers of the police and the council upon request.

d) That minimum of one SIA registered door supervisor will be on duty between 19.00 hours and the premises' closing time when the premises are in operation. The SIA registered door supervisor(s) will be employed until the end of business and all patrons have vacated the premises. SIA registered door supervisor(s) will be employed to monitor admission and re-admissions to the premises, provide security, screen entrants to the premises and dealing with conflict within the venue.

e) That suitable notices shall be displayed requesting people to leave the premises in a quiet and orderly manner so as not to disturb local residents

5. That further to the Licensing Responsible Authority's objection we wish to add the following conditions to the application:

a) That a comprehensive dispersal policy in regards to both customers and staff shall be devised in respect of the premises. The dispersal policy shall include (but not necessarily be limited to) the following topics:

Details as to how customer / staff egress at the premises shall be managed to minimise causing nuisance.

Details of public transport in the vicinity and how customers will be advised in respect of it

The management of taxis to and from the premises

The management of any 'winding down' period at the premises

The use of security and stewarding in respect of managing customer dispersal from the premises

Details of any cloakroom facility at the premises and how it is managed

Road safety in respect of customers leaving the premises

Management of ejections from the premises

Management of staff dispersal from the premises late at night / in the early morning

Details of how refuse / waste in the local vicinity arising through the operation of the premises will be cleared up

The dispersal policy shall be kept / be accessible at the premises at all times that the premises are in use and shall be made immediately available to officers of the council or police on request. All staff at the premises shall be trained in respect of the dispersal policy, shall be aware of where it is kept / how it is accessed and shall have access to it at all times that the premises are in operation. Records of staff training in regards to the dispersal policy shall be kept / be accessible at the premises at all times

that the premises are in operation and shall be made immediately available to officers of the council or the police on request. Such training records shall include the capitalized name of the trainee and trainer, the date that the training was provided, a declaration that the training has been received and the signatures of the trainee and trainer.

Yours Sincerely,

Jeff Brown
Administration Manager
[REDACTED]

COPELAND PARK & BUSSEY BUILDING

From: McArthur, Wesley [<mailto:Wesley.McArthur@southwark.gov.uk>]
Sent: 08 February 2017 13:32
To: Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>; Sharpe, Carolyn <Carolyn.Sharpe@southwark.gov.uk>; White Graham S - MD <Graham.S.White@met.pnn.police.uk>
Cc: 'Jeff Brown' <jeff@copelandpark.com>
Subject: RE: Licence Application

Hi All,

Further to Mr Brown's email as below, please confirm whether you withdraw your representations, thanks.

Regards,

Wesley McArthur

Principal Enforcement Officer

London Borough of Southwark

E-mail: wesley.mcarthur@southwark.gov.uk

General: licensing@southwark.gov.uk

Phone: 020 7525 5779

Fax: 020 7525 5705

Address: Licensing, Health & Safety, Hub 1, 3rd Floor, 160 Tooley Street, SE1 2TZ

From: Graham.S.White@met.pnn.police.uk [<mailto:Graham.S.White@met.pnn.police.uk>]
Sent: Thursday, February 09, 2017 4:37 PM
To: McArthur, Wesley
Cc: Tear, Jayne; Sharpe, Carolyn
Subject: RE: Licence Application

Wes,

I am happy with proposal listed below and withdraw my objection.

Thanks

Graham

From: Sharpe, Carolyn **On Behalf Of** Public Health Licensing
Sent: Tuesday, November 29, 2016 1:47 PM
To: Regen, Licensing
Cc: Public Health Licensing
Subject: RE: RE: Jonathan Wilson & Lorelie Wilson - 133 Copeland Road LDO = 30/11/16

To whom it may concern:

Re: 133 Copeland Road, London SE15 3SN

On behalf of the Acting Director of Public Health for Southwark (a responsible authority under the Licensing Act 2003) I wish to make representation in respect of the above.

The representation is made in respect of the following licensing objective(s):

- The prevention of crime and disorder
- Prevention of public nuisance
- Public safety

General Comments

The applicant requests a license to serve alcohol on the premises between the hours of 11:00 and 23:30 Mondays to Sundays. This, establishment is located in the Peckham Cumulative Impact Policy area. In my opinion the applicant has not adequately rebutted the presumption that this premises will add to the cumulative impact of late night establishments on the licensing objectives stated above. Notwithstanding these concerns, the applicant has not provided a clear enough description of the premises and intended activities.

Recommendations

- Given the lack of clarity over the intended purpose of this establishment, I recommend this application be rejected.

If you have any further questions, please do not hesitate to contact me.

Yours faithfully,

Carolyn Sharpe
on behalf of Dr Jin Lim, Acting Director of Public Health

Carolyn Sharpe | carolyn.sharpe@southwark.gov.uk | 02075250025

Public Health Officer (People & Health Intelligence), London Borough of Southwark, 160 Tooley Street, London SE1 2QH

From: Jeff Brown [<mailto:jeff@copelandpark.com>]
Sent: Wednesday, February 08, 2017 1:28 PM
To: Tear, Jayne; Sharpe, Carolyn; Graham.S.White@met.pnn.police.uk
Cc: McArthur, Wesley; Lorelie Wilson; Nick Frow
Subject: Licence Application

Re: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

I can confirm the following in regards to the above application:

1. That live music, recorded music and plays have been removed from the application.

2. That the hours sought for licensable activities in the application have been amended to:

<i>Supply of alcohol:</i>	<i>Monday to Sunday</i>	<i>12:00 – 23:30</i>
<i>Films</i>	<i>Monday to Sunday</i>	<i>12:00 – 23:30</i>
<i>Opening hours</i>	<i>Monday to Sunday</i>	<i>12:00 – 00:00</i>

3. That the premises is to be a street food venue with various and changing food vendors providing food at the premises and a licensed bar to provide on sales of alcohol only. The premises are not a bar, nightclub, off licence, grocer, supermarket, convenience store or similar type of premises. The operation of the premises is food led with ancillary sales of alcohol to complement the food offering. Moveable tables and chairs are provided at the premises

4. That we agree to the following conditions recommended by the police:

a) That a CCTV system shall be installed at the premises, be maintained in full working order and be continually recording at all times the premises are in use under the licence. The CCTV system must be capable of capturing a clear facial image of every person who enters the licenced area and all areas used for licensable activities.

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c) That all staff involved in the sale of alcohol are trained in their responsibilities under the Licensing act 2003 the terms and conditions of this licence. Records pertaining to such training shall be kept, be updated every 6 months and shall be made immediately available to officers of the police and the council upon request.

d) That minimum of one SIA registered door supervisor will be on duty between 19.00 hours and the premises' closing time when the premises are in operation. The SIA registered door supervisor(s) will be employed until the end of business and all patrons have vacated the premises. SIA registered door supervisor(s) will be employed to monitor admission and re-admissions to the premises, provide security, screen entrants to the premises and dealing with conflict within the venue.

e) That suitable notices shall be displayed requesting people to leave the premises in a quiet and orderly manner so as not to disturb local residents

5. That further to the Licensing Responsible Authority's objection we wish to add the following conditions to the application:

a) That a comprehensive dispersal policy in regards to both customers and staff shall be devised in respect of the premises. The dispersal policy shall include (but not necessarily be limited to) the following topics:

Details as to how customer / staff egress at the premises shall be managed to minimise causing nuisance.

Details of public transport in the vicinity and how customers will be advised in respect of it

*The management of taxis to and from the premises
The management of any 'winding down' period at the premises
The use of security and stewarding in respect of managing customer dispersal from the premises
Details of any cloakroom facility at the premises and how it is managed
Road safety in respect of customers leaving the premises
Management of ejections from the premises
Management of staff dispersal from the premises late at night / in the early morning
Details of how refuse / waste in the local vicinity arising through the operation of the premises will be cleared up*

The dispersal policy shall be kept / be accessible at the premises at all times that the premises are in use and shall be made immediately available to officers of the council or police on request. All staff at the premises shall be trained in respect of the dispersal policy, shall be aware of where it is kept / how it is accessed and shall have access to it at all times that the premises are in operation. Records of staff training in regards to the dispersal policy shall be kept / be accessible at the premises at all times that the premises are in operation and shall be made immediately available to officers of the council or the police on request. Such training records shall include the capitalized name of the trainee and trainer, the date that the training was provided, a declaration that the training has been received and the signatures of the trainee and trainer.

Yours Sincerely,

Jeff Brown
Administration Manager

**COPELAND PARK &
BUSSEY BUILDING**

From: McArthur, Wesley [<mailto:Wesley.McArthur@southwark.gov.uk>]
Sent: 08 February 2017 13:32
To: Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>; Sharpe, Carolyn <Carolyn.Sharpe@southwark.gov.uk>; White Graham S - MD <Graham.S.White@met.pnn.police.uk>
Cc: 'Jeff Brown' <jeff@copelandpark.com>
Subject: RE: Licence Application

Hi All,

Further to Mr Brown's email as below, please confirm whether you withdraw your representations, thanks.

Regards,

Wesley McArthur

Principal Enforcement Officer

London Borough of Southwark

E-mail: wesley.mcarthur@southwark.gov.uk

General: licensing@southwark.gov.uk

Phone: 020 7525 5779

Fax: 020 7525 5705

Address: Licensing, Health & Safety, Hub 1, 3rd Floor, 160 Tooley Street, SE1 2TZ

From: Sharpe, Carolyn
Sent: Thursday, February 09, 2017 4:42 PM
To: McArthur, Wesley; Tear, Jayne; Graham.S.White@met.pnn.police.uk
Cc: 'Jeff Brown'
Subject: RE: Licence Application

Hi Wesley,

Given the proximity of this venue to local residents and the complaints we have had relating to other venues in the area, I feel I would need an accommodation limit before making a decision.

Thanks,
Carolyn

From: Jeff Brown
Sent: Friday, February 10, 2017 11:55 AM
To: Sharpe, Carolyn
Cc: McArthur, Wesley; Tear, Jayne; Graham.S.White@met.pnn.police.uk
Subject: Re: Licence Application

Good Morning,

With regards to your request, we agree to the following condition:

5.(b). That the total number of persons permitted at the premises at any one time (including staff) shall not exceed 899 persons at any time.

Kind Regards

Jeff Brown
Administration Manager

Jeff Brown
Administration Manager
[REDACTED]

From: Sharpe, Carolyn
Sent: Friday, February 10, 2017 12:36 PM
To: Jeff Brown
Cc: McArthur, Wesley; Tear, Jayne
Subject: RE: Licence Application

Thanks Jeff.

My concerns are that this is a very large venue located in the proximity of local residents. You are also located within the cumulative impact policy area and I would argue that the policy would apply to your venue. I will consider this further and get back to you.

Best wishes,
Carolyn

Carolyn Sharpe | carolyn.sharpe@southwark.gov.uk | 02075250025
Public Health Officer (People & Health Intelligence), London Borough of Southwark, 160 Tooley Street, London SE1 2QH

From: Sharpe, Carolyn
Sent: Wednesday, February 22, 2017 1:50 PM
To: McArthur, Wesley; Tear, Jayne
Subject: RE: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

Hi Wesley,

I don't think I am in a position to withdraw given the location and capacity. This is also an area with persistent complains from local residents.

I think I would prefer the LSC to decide.

Best wishes,
Carolyn

From: McArthur, Wesley
Sent: Wednesday, February 22, 2017 1:52 PM
To: Sharpe, Carolyn; Tear, Jayne
Subject: RE: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

Hi Carolyn,

Do you have any recommendations in regards to further conditions or the capacity of the premises?

Regards,

Wesley McArthur

Principal Enforcement Officer

London Borough of Southwark

E-mail: wesley.mcarthur@southwark.gov.uk

General: licensing@southwark.gov.uk

Phone: 020 7525 5779

Fax: 020 7525 5705

Address: Licensing, Health & Safety, Hub 1, 3rd Floor, 160 Tooley Street, SE1 2TZ

From: McArthur, Wesley
Sent: Friday, April 21, 2017 4:45 PM
To: Sharpe, Carolyn; Tear, Jayne
Cc: 'Jeff Brown'
Subject: RE: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

Hi Jayne / Carolyn,

I've re-booked the hearing in respect of the above application for 18 May 2017.

I've spoken to the licensee's representative, Jeff Brown, today. Mr Brown stated that he is open to amending the accommodation limit significantly and discussing further conditions to facilitate conciliation. I've advised Mr Brown to contact you directly (which he stated he has attempted to do) and have I've copied him into this email.

Should you reach any agreement with Mr Brown prior to the hearing please copy me into it.

Regards,

Wesley McArthur

Principal Enforcement Officer
London Borough of Southwark

E-mail: wesley.mcarthur@southwark.gov.uk

General: licensing@southwark.gov.uk

Phone: 020 7525 5779

Fax: 020 7525 5705

Address: Licensing, Health & Safety, Hub 1, 3rd Floor, 160 Tooley Street, SE1 2QH

From: Sharpe, Carolyn

Sent: Tuesday, April 25, 2017 4:44 PM

To: McArthur, Wesley; Tear, Jayne

Cc: 'Jeff Brown'

Subject: RE: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

Thanks Wesley,

Public Health have concerns regarding the hours of alcohol sales requested and also the capacity of the venue. Mr Brown, since this is an application in a CIZ it is up to you to rebut the presumption that this venue will add to the cumulative impact of alcohol related harms in the local area. Please can you outline specify what accommodation limit and conditions you are proposing. Feel free to call me on 020 7525 0025 if its easier.

Best wishes,
Carolyn

Carolyn Sharpe | carolyn.sharpe@southwark.gov.uk | 02075250025 | 07733307539

Public Health Policy Officer (People & Health Intelligence), London Borough of Southwark, 160 Tooley Street, London SE1 2QH

MEMO: Licensing Unit

To	Licensing Unit	Date	30 November 2016	
Copies				
From	Jayne Tear	Telephone	020 7525 0396	Fax
Email	jayne.tear@southwark.gov.uk			

Subject Re: Jonathon Wilson & Lorelie Wilson, Unit 8, 133 Copeland Road, London 3SN
– Application for a premises licence

I write with regards to the above application for a premises licence submitted by Jonathon Wilson & Lorelie Wilson under the Licensing Act 2003, which seeks the following licensable activities:

- Plays; films, live music, recorded music (all indoors) on Monday to Sunday from 12:00 to 00:00
- Supply of alcohol (on the premises) on Monday to Sunday from 12:00 to 23:30
- Overall opening times shall be on Monday to Sunday from 12:00 to 00:00

The premises is described as a '*a warehouse space within the Copeland road industrial estate*'

My representation is based on the Southwark Statement of Licensing policy 2016 – 2020 and relates to the licensing objectives for the prevention of crime and disorder and the prevention of public nuisance.

The operating schedule is does not offer any control measures to promote the prevention of crime and disorder or the prevention of public nuisance.

Section six of the policy (from page 32) deals with Southwark's local cumulative impact policies. This premises sits in the Peckham policy area as defined in paragraph 135 of the policy and, as a drinking establishment with a bar this premises falls into the class of premises in 136 of the policy.

Therefore under 119 of the policy there is a rebuttable presumption that applications for new premises licences that are likely to add to the existing cumulative impact will normally be refused or subject to certain limitations. In such circumstances, it is for the applicant to demonstrate that the application will not, if granted, further contribute to the negative local cumulative impact on any one or more of the licensing objectives.

The applicant has not addressed the presumption to refuse this application within the operating schedule. I would recommend refusal of this application unless the applicant can

demonstrate that the premises will not contribute to crime and disorder and public nuisance within the policy area.

Should the applicant provide further details within the operating schedule that members consider sufficient to prevent the operation of the premises contributing to crime and disorder and public nuisance within the policy area I would be in a position to withdraw my representation.

To address my concerns I ask the applicant to provide the following further information and to consider amending the application to promote the licensing objectives:

- That an accommodation limit of the premises is provided with details of how that will be controlled.
- To provide a written dispersal policy for the premises.

I therefore submit this representation and welcome any discussion with the applicant to consider the above representation

Southwark's Statement of Licensing Policy 2016 – 2020 can be found on the following link:

[http://www.southwark.gov.uk/downloads/download/4399/licensing_act_2003 -
_southwark_statement_of_licensing_policy_2016 - 2020](http://www.southwark.gov.uk/downloads/download/4399/licensing_act_2003_-_southwark_statement_of_licensing_policy_2016_-_2020)

Jayne Tear
Principal Licensing officer
In the capacity of the Licensing Responsible Authority

From: Jeff Brown
Sent: Wednesday, February 08, 2017 1:28 PM
To: Tear, Jayne; Sharpe, Carolyn; Graham.S.White@met.pnn.police.uk
Cc: McArthur, Wesley; Lorelie Wilson; Nick Frow
Subject: Licence Application

Re: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

I can confirm the following in regards to the above application:

1. That live music, recorded music and plays have been removed from the application.

2. That the hours sought for licensable activities in the application have been amended to:

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<i>Films</i>	<i>Monday to Sunday</i>	<i>12:00 – 23:30</i>
<i>Opening hours</i>	<i>Monday to Sunday</i>	<i>12:00 – 00:00</i>

3. That the premises is to be a street food venue with various and changing food vendors providing food at the premises and a licensed bar to provide on sales of alcohol only. The premises are not a bar, nightclub, off licence, grocer, supermarket, convenience store or similar type of premises. The operation of the premises is food led with ancillary sales of alcohol to complement the food offering. Moveable tables and chairs are provided at the premises

4. That we agree to the following conditions recommended by the police:

a) That a CCTV system shall be installed at the premises, be maintained in full working order and be continually recording at all times the premises are in use under the licence. The CCTV system must be capable of capturing a clear facial image of every person who enters the licenced area and all areas used for licensable activities.

b) All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council. There will be at least one person on duty at all times that is familiar with the operation of the CCTV and able to download the footage upon request.

c) That all staff involved in the sale of alcohol are trained in their responsibilities under the Licensing act 2003 the terms and conditions of this licence. Records pertaining to such training shall be kept, be updated every 6 months and shall be made immediately available to officers of the police and the council upon request.

d) That minimum of one SIA registered door supervisor will be on duty between 19.00 hours and the premises' closing time when the premises are in operation. The SIA registered door supervisor(s) will be employed until the end of business and all patrons have vacated the premises. SIA registered door supervisor(s) will be employed to monitor admission and re-admissions to the premises, provide security, screen entrants to the premises and dealing with conflict within the venue.

e) That suitable notices shall be displayed requesting people to leave the premises in a quiet and orderly manner so as not to disturb local residents

5. That further to the Licensing Responsible Authority's objection we wish to add the following conditions to the application:

a) That a comprehensive dispersal policy in regards to both customers and staff shall be devised in respect of the premises. The dispersal policy shall include (but not necessarily be limited to) the following topics:

Details as to how customer / staff egress at the premises shall be managed to minimise causing nuisance.

Details of public transport in the vicinity and how customers will be advised in respect of it

*The management of taxis to and from the premises
The management of any 'winding down' period at the premises
The use of security and stewarding in respect of managing customer dispersal from the premises
Details of any cloakroom facility at the premises and how it is managed
Road safety in respect of customers leaving the premises
Management of ejections from the premises
Management of staff dispersal from the premises late at night / in the early morning
Details of how refuse / waste in the local vicinity arising through the operation of the premises will be cleared up*

The dispersal policy shall be kept / be accessible at the premises at all times that the premises are in use and shall be made immediately available to officers of the council or police on request. All staff at the premises shall be trained in respect of the dispersal policy, shall be aware of where it is kept / how it is accessed and shall have access to it at all times that the premises are in operation. Records of staff training in regards to the dispersal policy shall be kept / be accessible at the premises at all times that the premises are in operation and shall be made immediately available to officers of the council or the police on request. Such training records shall include the capitalized name of the trainee and trainer, the date that the training was provided, a declaration that the training has been received and the signatures of the trainee and trainer.

Yours Sincerely,

Jeff Brown
Administration Manager

**COPELAND PARK &
BUSSEY BUILDING**

From: McArthur, Wesley [<mailto:Wesley.McArthur@southwark.gov.uk>]
Sent: 08 February 2017 13:32
To: Tear, Jayne <Jayne.Tear@SOUTHWARK.GOV.UK>; Sharpe, Carolyn <Carolyn.Sharpe@southwark.gov.uk>; White Graham S - MD <Graham.S.White@met.pnn.police.uk>
Cc: 'Jeff Brown' <jeff@copelandpark.com>
Subject: RE: Licence Application

Hi All,

Further to Mr Brown's email as below, please confirm whether you withdraw your representations, thanks.

Regards,

Wesley McArthur

Principal Enforcement Officer

London Borough of Southwark

E-mail: wesley.mcarthur@southwark.gov.uk

General: licensing@southwark.gov.uk

Phone: 020 7525 5779

Fax: 020 7525 5705

Address: Licensing, Health & Safety, Hub 1, 3rd Floor, 160 Tooley Street, SE1 2TZ

From: Jeff Brown
Sent: Friday, February 10, 2017 11:55 AM
To: Sharpe, Carolyn
Cc: McArthur, Wesley; Tear, Jayne; Graham.S.White@met.pnn.police.uk
Subject: Re: Licence Application

Good Morning,

With regards to your request, we agree to the following condition:

5.(b). That the total number of persons permitted at the premises at any one time (including staff) shall not exceed 899 persons at any time.

Kind Regards

Jeff Brown
Administration Manager

Jeff Brown
Administration Manager
[REDACTED]

From: Tear, Jayne
Sent: Friday, February 10, 2017 1:31 PM
To: 'Jeff Brown'
Cc: McArthur, Wesley
Subject: RE: Licence Application

Dear Mr Brown,

With reference to my representation attached.

Could you please send me your written dispersal policy for the premises. It is now my understanding that the premises is to be an indoor market providing food, alcohol (on sales) and films.

899 people is a large amount of people and to address the four licensing objectives, in particular the prevention of crime and disorder and the prevention of public nuisance in an already saturated area I would need to be reassured that the operation does not have a negative impact on those objectives.

I may be suggesting that you decrease the accommodation limit and the hours of operation/and to add further conditions, but would first like to see your written dispersal policy before I make any further comments,

With kind regards

Jayne

Jayne Tear - Principal Licensing Officer

Southwark Council | Licensing Unit

160 Tooley Street | London | SE1 2QH

Direct line 020 7525 0396 | Fax 020 7525 5735 | Call Centre 020 7525 2000

From: Jeff Brown
Sent: Friday, February 10, 2017 4:30 PM
To: McArthur, Wesley
Cc: Lorelie Wilson; Nick Frow
Subject: Fwd: Licence Application

Wesley,

FYI, Please see our dispersal policy sent to Jayne as requested.

Regards

Jeff Brown
Administration Manager

Unit 8 Dispersal Policy

Car Parking

Copeland Park has 33 parking spaces on site. Some of these are provided to tenants as part of their lease agreements. The remaining car parking spaces are used as a car park used primarily by tenants, visitors and also the general public. Car number plates are recorded by the gate office and a log of which vehicles and their arrival/departure time is kept by the gate office.

For site based events, such as farmers markets and street food festivals 48 hours written notice will be provided to tenants to remind them that their car parking space is not available for use during the specific hours of the event.

Depending upon the scale of any event different parts of the site will require restrictions on vehicle parking and vehicle movements.

Vehicle Access

Vehicle access is via the manned gate on Copeland Road with vehicle registration numbers recorded on a paper register and monitored by Closed Circuit Television (CCTV) system.

A speed limit of 5 miles per hour is imposed throughout the site though signage and verbal direction at the security gate.

Emergency Vehicle access throughout the site will be maintained both during events and on normal working days. The main access would be through the vehicle access on Copeland Road with provision provided for Emergency Vehicle access both to the Bussey Building and to the Western end of the Vehicle passageway. Emergency access is also available through the entrance on Bournemouth Road. All incidents and emergency vehicle call-outs are to be reported to the security hut.

Cycle Use

There are a number of cycle racks on the Copeland Park site. These are located in areas with CCTV coverage and in high pedestrian traffic areas. The car parking and common areas of the site are well lit during night time hours. The cycle racks are for the use of tenants, customers and visitors to the site. Cycles are subject to the 5mph speed restriction on site.

**COPELAND PARK &
BUSSEY BUILDING**
ARTS • BUSINESS • COMMUNITY

Copeland Park
Copeland House
133 Copeland Road
Peckham
London SE15 3SN

020 7635 0000
info@copelandpark.com
www.copelandpark.com

Pedestrian Access

Pedestrians can access the site from two entrances the first being from the Copeland Road entrance and follow the painted pathway marking out the safe area to walk along the Vehicle passageway.

The second pedestrian access is through the Rye Lane entrance. From entering through the Rye Lane entrance pedestrians can then walk down past the Bussey Building and enter the Copeland Park Courtyard though Car Park A.

Day to day pedestrian access to the numerous occupiers is principally via the Rye Lane entrance with pedestrians then walking through the Bussey Courtyard and down Bussey Alleyway to enter the rest of the site though car park A, allowing them access to the occupiers located on the South side of Copeland Park.

Occupiers are made aware that they and their guests should arrive at Copeland Park via foot or the many public transport options located around Copeland Park. Copeland Park's own website offers an interactive map showing both Copeland Park and the many public transport options nearby. In both digital and print media Peckham Rye Train and Overground Station is often mentioned as the best way to arrive at Copeland Park.

Public Transport

Gate staff and security staff will direct exiting pedestrians towards Rye Lane and notices/leaflets will be available with local taxi numbers (all local companies will be advised when a major event is taking place), locations of bus stops and directions to Rye Lane overground station. Taxi companies and customers will be advised on safe collection points with safe lighting, CCTV coverage and with enough distance from residents.

Wind Down Period

During events with alcohol sales, traders will be advise to reduce service points and reallocate staff to glass/refuse collection, this will assist in customer departure. Any music being played will be slowed down and volume reduced, lighting levels manipulated to encourage customers leaving.

Safety

All steward and security staff are SIA licensed therefore fully trained in customer dispersal and if needs be ejection. All staff will be trained and aware in this policy and this will be documented in their HR files. Hi Viz clothing and SIA licenses will show customers their point of contact for any aspects of safety. Security stewards will prompt customers to disperse quietly disposing of any bottles/glassware if applicable and shepherd people towards safe departure points.

External lighting will be switched on during this period without disruption to local residents and avoiding light pollution but allowing for expansive CCTV coverage.

Using signage and announcements all customers will be advised to keep noise to a minimum and to respect the local residents.

Litter

Extra bins and recycling points will be made available during major events. NO litter, bottles, glassware or food cartons/packages will be taken out of Copeland Park.

From: McArthur, Wesley

Sent: Wednesday, February 22, 2017 12:20 PM

To: Tear, Jayne; Sharpe, Carolyn

Subject: Application for a premises licence - Unit 8, 133 Copeland Road, London, SE15 3SN (our ref: L1U 856094)

Hi Both,

Do either of you have any further comments re the above?

Regards,

Wesley McArthur

Principal Enforcement Officer
London Borough of Southwark

E-mail: wesley.mcarthur@southwark.gov.uk

General: licensing@southwark.gov.uk

Phone: 020 7525 5779

Fax: 020 7525 5705

Address: Licensing, Health & Safety, Hub 1, 3rd Floor, 160 Tooley Street, SE1 2TZ